

MINUTES

Portal Rescue Inc. Board Meeting

Wednesday, September 16, 2015

6:30 p.m. in Portal Rescue Classroom

1 **Call to order.** President Bill Wilbur called the meeting to order at 6.35 p.m. All seven Board members were present.

2 **Adoption of agenda.** The published agenda was adopted with the addition of 8.1 and 8.2. Motion proposed by David Schurian, seconded by Jackie Lewis and passed unanimously.

3 **Acceptance/correction of minutes** of Board meetings of 6-10-15 and 7-25-15. The minutes of the 6-10-15 meeting were accepted. Motion proposed by David Schurian, seconded by Jackie Lewis and passed unanimously. The date of the 7-25-15 meeting was corrected and the minutes accepted as corrected. Motion proposed by David Newton, seconded by Rick Beno and passed unanimously.

4 Reports

4.1 President: Bill Wilbur

Bill reported on the status of repairs to the Portal Rescue buildings. Bob Dearing had inspected the roof and with "Brad" Bradford replaced missing screws and placed sealant. Ceiling tiles still have to be replaced. The crack in the skylight has also been repaired.

Spontaneous updating of Windows 10 interfered with Bill's use of the locator program during a recent EMT call. Responders need to be aware of this potential hazard; however, Bill is working on the problem with Microsoft.

Bill suggested that we warn residents to have a landline as well as a cell phone because cell phone reception in a recent call was spotty and the number of the phone misled EMTs into thinking the call originated in New Mexico. Another problem with the caller's reliance on her cell phone was that it took her 911 call to Hidalgo County instead of Cochise County.

4.2 Treasurer: Rick Beno

Rick reported that donations are coming in and, thanks to David Schurian's efforts, a \$2,000 donation was made for vehicle repairs by Sulphur Springs Electric Coop.

Rick reviewed income and expenses, year-to-date. Currently we have two bank accounts, one in Chase Bank and one in the Washington Federal Bank. The Chase account, which we intend to close, is being used for expenses only, the Washington Federal for deposits only.

Revenue: (Washington Federal): total \$24,179.92.

Expenses: (Chase): total \$21,000.

Summary of Assets: Currently our investment and checking accounts, including petty cash and earned interest, total \$190,626.39.

4.3 Fire Chief: David Newton

Since 25 July 2015:

Operations: False alarm on July 30th.

Training: OK turnout for training in August.

Vehicle Maintenance: Tender 7 is suffering from the effects of old gasoline. Red Brush 6 was refueled.

Grants: David has not yet applied for reimbursement of our Volunteer Firefighters Assistance grant.

Our Assistance to Firefighters grant was funded and a FEMA grant specialist has briefed David on the purchasing and reporting requirements associated with the grant.

4.4 EMS Chief: Jerry Racicot

Calls: Portal Rescue had responded to 4 EMS calls since the last Board meeting.

Vehicles: Rescue 4's air conditioner was recharged and tested. We have decided to keep testing it every quarter instead of taking it to Tucson for further repairs.

Training: 5 EMTs refreshed their CPR and EPIC-TBI cards thanks to training donated by Dennis McAvoy. On Thursday September 17th, EMTs will attend airway training at the Rincon fire station. Portal Rescue will be holding a re-certification class at the station in January. All EMTs have to re-certify every two years.

5 **Old Business**

5.1 Vehicle donation discussion. David Schurian is pursuing the possibility of donations from Arizona Power Corporation and various other promising sources.

5.2 Update on shirt order. Jackie Lewis reported that a local supplier's prices (Sheri Ashley) are the same as those online, so recommended that we keep the purchase local. The Board agreed and felt that the shirts should be acquired as soon as possible so that they would be available for Oktoberfest, the Chiefs' Meeting and the Soup Kitchen.

6 **New Business**

6.1 Possible Move of Rescue 3 to a more central location. David Schurian suggested we store Rescue 3 in a location where it might be available more rapidly to EMTs who lived far from Portal Fire Station. Jackie mentioned that moving the truck to New Mexico might raise licensing difficulties and that the vehicle needed to be locked and kept in a locked bay because thieves might think narcotics were stored on it. The Board discussed mapping the location of EMTs, the location of most of our calls and possible storage locations for Rescue 3. The Board noted that a power source and heating were also required for suitable storage. Jackie agreed to research the location and types of calls and the location of EMTs and try to report back in December 2015 or January 2016.

6.2 Large donor recognition. David Schurian suggested putting a thank you note in an appropriate newspaper. After discussion the Board considered that other means of expressing our gratitude, such as hand-written letters from the Chiefs, would be more workable.

6.3 Approval of updated County Mutual Aid agreement. David Newton recommended we sign this document. David Schurian, seconded by Jackie Lewis, moved that Harold Farmer review the agreement and if it looked acceptable to him, the Board would sign it. Motion passed unanimously.

6.4 Installation of signs on the doors of the EMS building stating: "The building is not staffed, call 911 for emergencies." Jerry Racicot proposed, and Jackie Lewis seconded a motion to install such a sign. The motion was passed by a majority. Bill agreed to order the signs.

7 **Addenda**

8 **For the Good of the Order**

8.1 The blood drive will be held in the Portal Rescue classroom on Oct. 28th, with two appointments every 15 minutes, starting at 10.30 a.m. (30 appointments in all). Walk-ins will be taken if all appointments are not filled.

8.2 The Chiefs' Meeting will be held on November 18th. All Portal Rescue members are invited to attend. Volunteers are needed to clean the classroom beforehand as well as prepare food, serve and clean up after the meeting.

9 **Adjournment**

Jerry Racicot, seconded by Rick Beno, moved adjournment. Motion passed unanimously and the meeting was adjourned at 8.10 p.m.